

D.K.GOV'T. COLLEGE FOR WOMEN(A), NELLORE
INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES AND ACTION TAKEN REPORT 2023-24

S.No	Date of Meeting	Minutes	Action Taken
1.	07-06-2023	<p>It has been resolved that the Criterion In-charges will submit the criterion-wise Annual Action Plan</p> <p>It has been resolved that the In-charges and members will start the data collection in the process of preparation of AQAR</p> <p>It has been resolved that a meeting will be convened with the feedback committee and the feedback proforma that has been changed will be explained</p>	<p>All the In-charges were instructed to submit the criterion-wise Annual Action Plan</p> <p>All the In-charges were directed to collect data for AQAR</p> <p>Convened a meeting with the feedback committee and explained the feedback proforma</p>
2.	11-07-2023	<p>It has been resolved that Awareness Campaigns should be conducted in all mandals in their EC- meetings. Proper awareness should be given on single major system</p> <p>It has been resolved to set up the composition of IQAC by following the XII Plan guidelines of UGC</p> <p>It has been resolved that the timeline for the submission of data is 15-11-2023. 80% of the work has to be done by the time</p>	<p>The Admissions coordinator conducted awareness campaigns in all mandals of Nellore District and has given the awareness on Single Major System</p> <p>Constituted the IQAC composition by following the XII Plan guidelines of UGC</p> <p>Done 80% of the work</p>
3.	02-11-2023	<p>It has been resolved that the respective criterion In-charges and their members will create WhatsApp app groups with the HODs of all the departments for effective data collection</p> <p>It has been resolved that the IQAC will apply for a NAAC-sponsored seminar which will be sanctioned in a duration of 5 or 6 months. The title and resource person are yet to be decided</p>	<p>Created WhatsApp groups</p> <p>Proposals sent</p>

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		It has been resolved that the research advisory board has to be established in the Institution. Professors with good research records will have to be invited to join the board	Established Research Advisory Board
		It has been resolved that all the faculty members should take 2 hours per week and ICT-enabled classes	Taking 2 hours per week
		It has been resolved that the additional coordinators Dr. Sk. Annar and Smt. K. Anusha Devi are requested to monitor the submissions and submit a report forthwith	Monitored
		It has been resolved to implement one best practice from each criterion	Yet to be implemented
		It has been resolved that the timeline for the submission of data is 15-12-2023 for AQAR 2022-23	Prepared for the submission of data
		It has been resolved that the additional coordinators Dr. Sk. Annar and Smt. K. Anusha Devi are requested to monitor the submissions and submit a report forthwith to the Principal and IQAC coordinator	Monitored and submitted a report
4.	13-12-2023	It has been resolved that the IQAC will apply for a NAAC-sponsored seminar which will be sanctioned in a duration of 5 or 6 months. The title is Indian Knowledge System with respect to the NEP 2020. The resource persons for this seminar are yet to be decided	Proposals sent




Principal